

Citrix Access to PCM via Internet Explorer

STEP 1

- Go to <https://citrix.slac.stanford.edu/vpn/index.html>
- Login using your SLAC windows credentials

Home to Citrix @ SLAC

User name

Password

I accept the [Terms & Conditions](#)

[Log On](#)

Experiencing technical difficulties
Open the [Citrix Guide](#) or Report an issue to the [Citrix Support team](#)

NOTE: If you have Citrix Receiver client installed scroll down to Step 2 of this document, If you do not have Citrix Receiver client installed you will see the following screen

To install

- Click the blue INSTALL button and check the box I agree with the Citrix license agreement
- Click Run> Click Run again, it will install the Citrix client
- Citrix Receiver Installation successful click finish

Install Citrix Receiver to access your applications

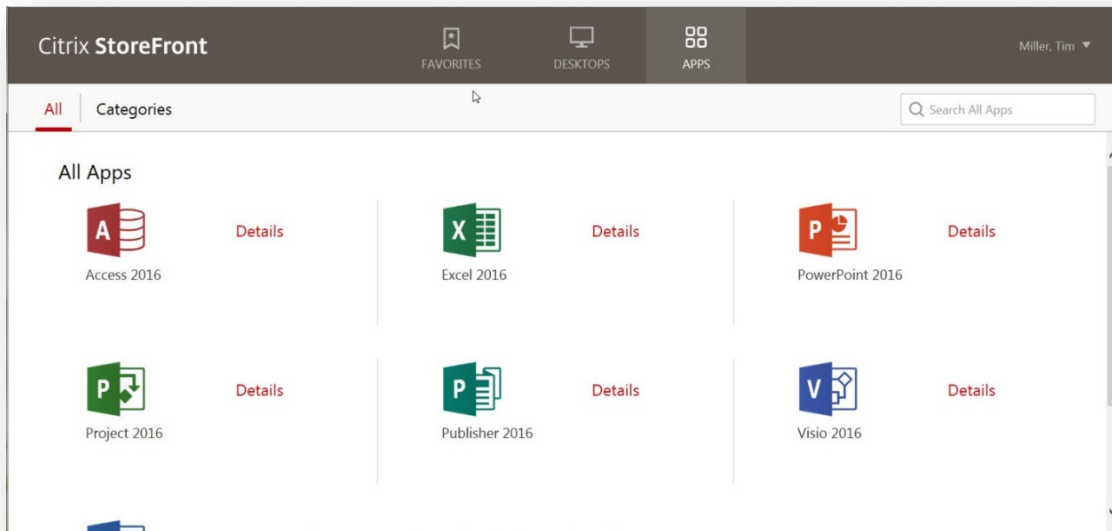
I agree with the [Citrix license agreement](#)

[Install](#)

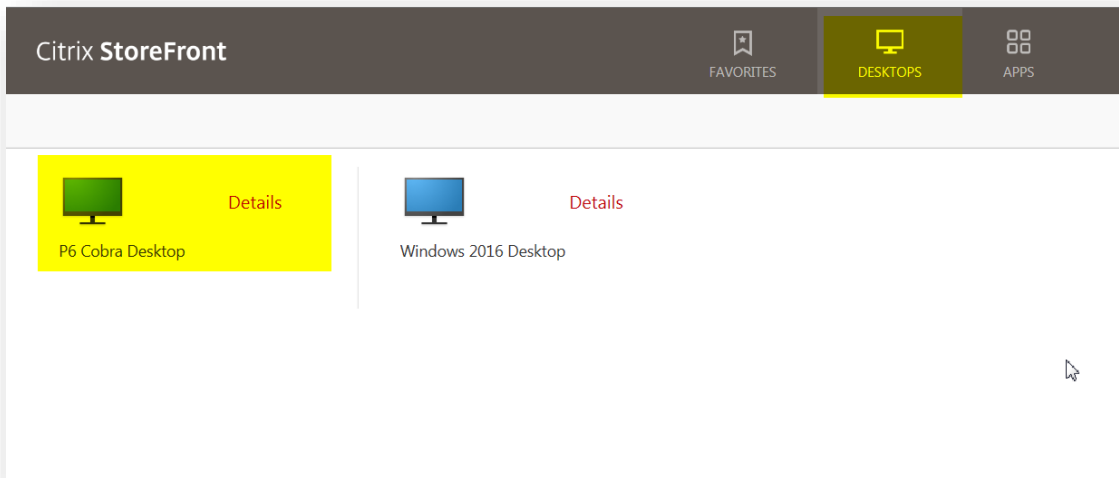
[Security details](#) | [Log on](#)

STEP 2

You will see the following screen after you click logon



- Click on Desktop



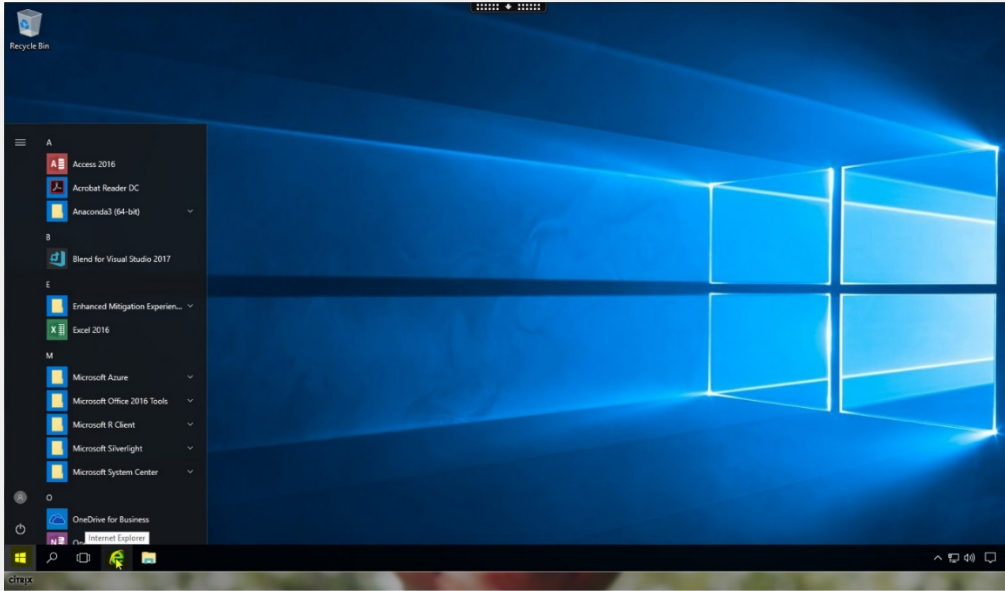
- Click on P6 Cobra Desktop, this will launch the Citrix desktop.

Allow a few minutes for the icons to appear while your profile is setting up

STEP 3

Launch PCM

- Click on the Start button – click on Internet Explorer icon



You are now able to access the PCM within the Citrix session (not on your desktop)

- Launch IE <http://contractmanager/exponline/logon.jsp>



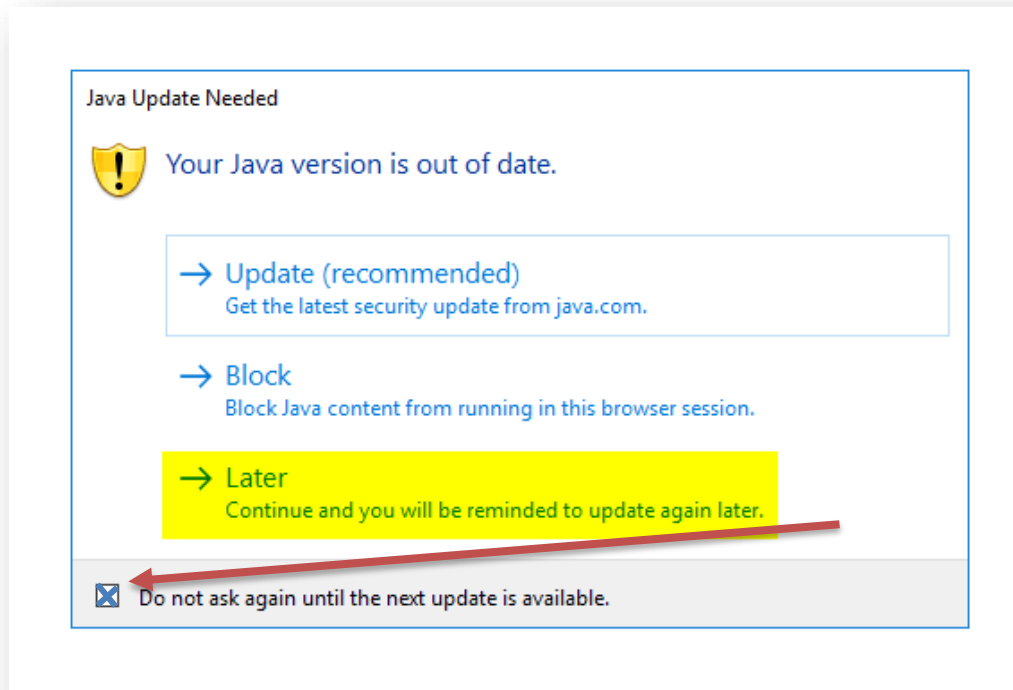
Login

Username

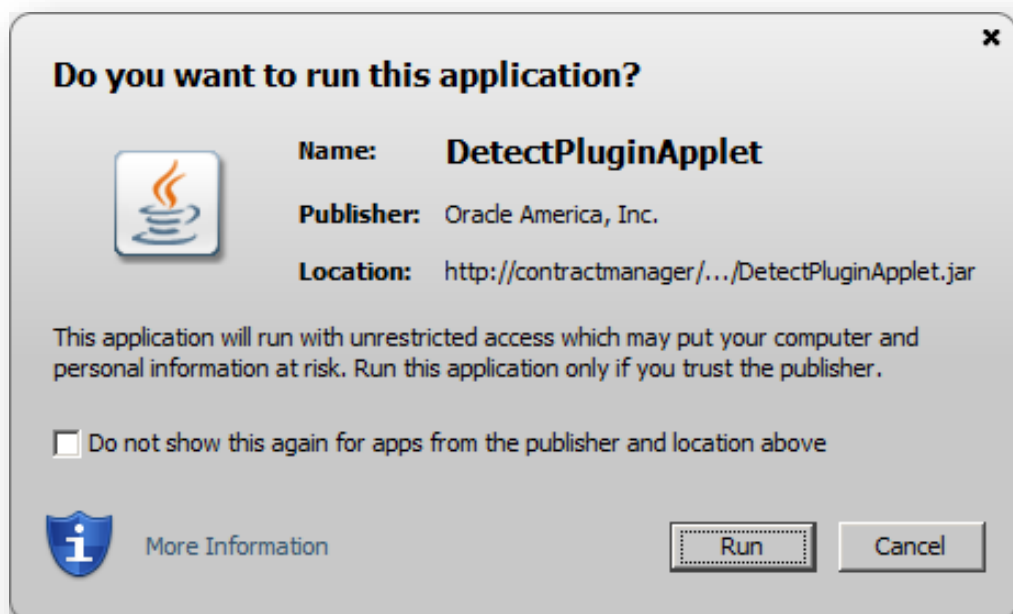
Password

You may get the notification to update Java

- Check the “Do not ask again...” box
- Select Later



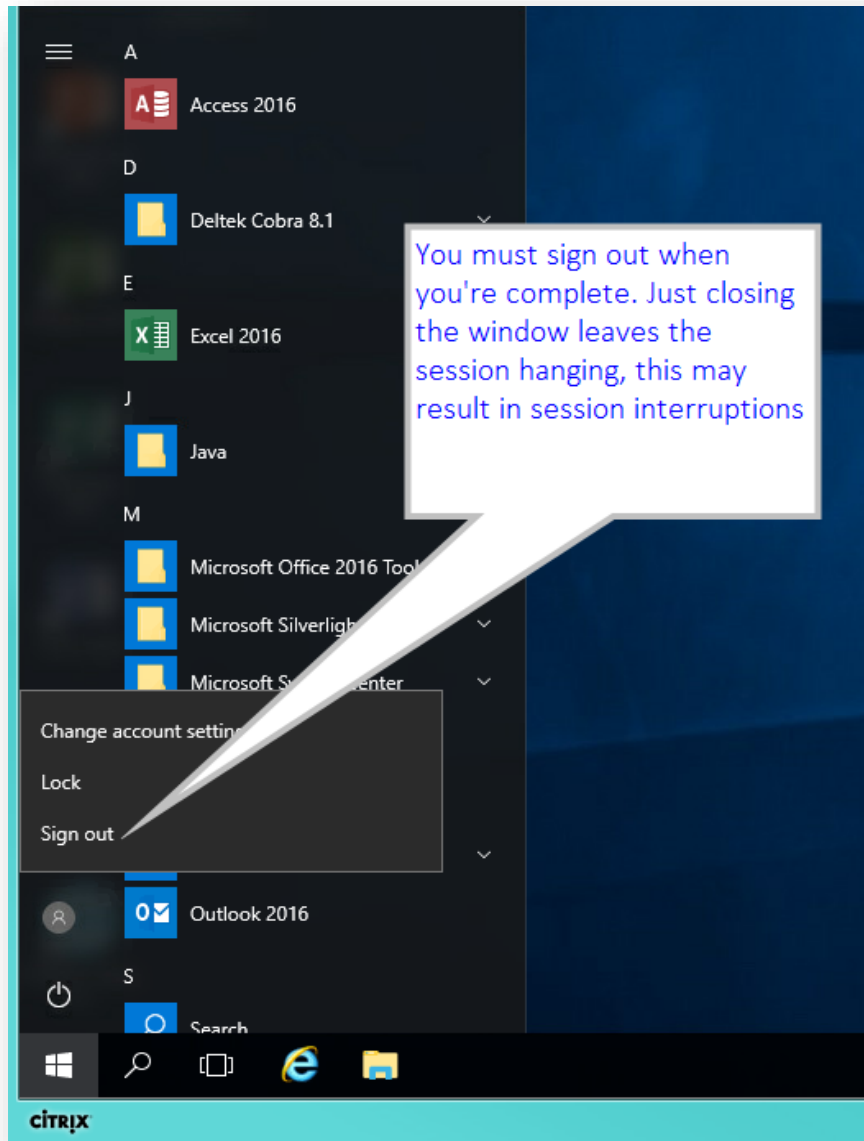
- Check the box “Do not show this again for apps from the publisher and location above”
- Click Run



YOU MUST END YOUR SESSION

You will need to sign out of Citrix when you are complete with your session to avoid interruptions in future sessions. See below

- Click the 4 squares button at the bottom left of the Citrix session and select Sign out



END