



Chapter 2: [Work Planning and Control](#) Construction Tailgate / Release Form

Product ID: [516](#) | Revision ID: 2340 | Date Published: 10 May 2021 | Date Effective: 10 May 2021

URL: <https://www-group.slac.stanford.edu/esh/eshmanual/references/wpcFormTailgateConstruct.pdf> | [docx](#)

ENVIRONMENT, SAFETY & HEALTH DIVISION

This form is used to document final release of construction work. Approved forms are to be kept in the work package; work packages are to be kept for 90 days after completion of the work by the field construction manager (FCM). (See [Work Planning and Control: Construction Work Planning and Control Procedure](#) [SLAC-I-720-0A21C-005].)

| | |
|------------------------------|-----------------------|
| Description / title of work: | |
| Work location: | Date: |
| Subcontractor / work group: | |
| Subcontractor foreman: | Cell phone: |
| General subcontractor's rep: | Cell phone: |
| SLAC FCM : | Cell phone: |
| JSA / SOP title (if any): | JSA / SOP # (if any): |

| | |
|--|---|
| <p>Permits / Plans in Effect</p> <p><input type="checkbox"/> None</p> <p><input type="checkbox"/> Confined Space Entry Permit</p> <p><input type="checkbox"/> Construction Project Air Permit</p> <p><input type="checkbox"/> Electrical Work Plan (EWP)</p> <p><input type="checkbox"/> Elevated Surface Work Plan (ESWP)</p> <p><input type="checkbox"/> Energy Isolation Plan (CoHE)</p> <p><input type="checkbox"/> Excavation Permit</p> <p><input type="checkbox"/> Fire Protection Impairment</p> <p><input type="checkbox"/> Hoisting and Rigging Plan</p> <p><input type="checkbox"/> Hot Work Permit-Fire (flame or sparks)</p> <p><input type="checkbox"/> Penetration Permit</p> <p><input type="checkbox"/> Radiological Work Permit</p> <p><input type="checkbox"/> Stormwater BMP</p> <p><input type="checkbox"/> Traffic Control Plan</p> <p><input type="checkbox"/> Other: <input type="text"/></p> | <p>Inspection / Oversight / Certification / License</p> <p><input type="checkbox"/> Excavation inspection required and scheduled</p> <p><input type="checkbox"/> Scaffold inspection required and scheduled</p> <p><input type="checkbox"/> Hot work fire watch required and scheduled</p> <p><input type="checkbox"/> Industrial hygiene monitoring/survey required and scheduled</p> <p><input type="checkbox"/> Operators' licenses or certifications verified</p> <p>Notes</p> <hr/> <p>Additional Checks</p> <p><input type="checkbox"/> Plans for changing or extreme weather reviewed</p> <p><input type="checkbox"/> Flaggers to control vehicle or pedestrian traffic understand duties</p> <p><input type="checkbox"/> Hazardous/non-hazardous waste disposal procedures understood and bins/containers in place</p> <p><input type="checkbox"/> Work coordinated within and between adjacent work groups</p> <p><input type="checkbox"/> Workers are aware of potential impact and mitigation measures of adjacent work activities</p> <p><input type="checkbox"/> Emergency procedures reviewed</p> |
|--|---|

| Steps or tasks of today's work | What can go wrong | What can we do to prevent this |
|--------------------------------|-------------------|--------------------------------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| 8. | | |
| 9. | | |
| 10. | | |
| 11. | | |
| 12. | | |
| 13. | | |
| 14. | | |
| 15. | | |

